**Rules of the Organization of Department of Healthcare Administration at I-Shou University**

Adopted on August 22, 1998

Amendments adopted on December 27, 2005 at the fifth meeting of the Departmental Affairs Council in the academic year 2005

Amendments adopted on March 3, 2006 at the sixth meeting of the Departmental Affairs Council in the academic year 2005

Amendments adopted on April 21, 2006 at the seventh meeting of the Departmental Affairs Council in the academic year 2005

Amendments adopted on September 2, 2009 at the first meeting of the Departmental Affairs Council in the academic year 2009

1. The Department of Healthcare Administration (hereinafter referred to as “the Department”) shall have one Chair to handle all affairs of the Department. The term of office of the Chair shall be subject to Article 30 of the Charter of I-Shou University.
2. The members of the Departmental Affairs Council shall meet at least twice every semester. All the full-time faculty members of the Department are ex-officio council members.
3. The Department establishes the Teacher Review Committee, the Curriculum Committee, and the Budget Management Committee. The Department may establish other committees, if necessary.
4. The guidelines on the establishment of committees may be stipulated separately, if necessary.
5. The Rules become effective after being adopted by the Departmental Affairs Council and submitted to the College for future reference. The same procedure applies to any amendment to the Rules.

*Note: In the event of any dispute or misunderstanding as to the interpretation of the language or terms of these Rules, the Chinese language version shall prevail.*